

### **BUSINESS CENTER**



## Great Business Begins Here

Innovation is born when luxury and smart business come together. Big or small, we provide space to exceed your every expectation—from modern comfortable amenities, to state-of-the-art technology and equipment, let us help you make your meeting as productive as possible.

For any questions or special requests, please do not hesitate to contact us at 702.590.9750 or send an email to <a href="mailto:bsc@aria.com">bsc@aria.com</a>.



## Small Rosewood Office Suite

### \$60 AN HOUR WITH 15 MINUTES MINIMUM

#### **INCLUSIVE AMENITIES:**

- Dell Desktop Computer with 17" LCD Monitor
  - Microsoft Office Licenses
  - Unlimited Black and White Printing
    - Internet Access
  - Phone with Conference Calling Capabilities
    - Desk that Seats Up to Two Guest



# Medium Rosewood Office Suite

### \$125 AN HOUR WITH ONE HOUR MINIMUM

#### **INCLUSIVE AMENITIES:**

- Dell Desktop Computer with 17" LCD Monitor
  - Microsoft Office Licenses
    - Internet Access
  - Unlimited Black and White Printing
  - Phone with Conference Calling Capabilities
  - Round Table that can Seat Up to Six Guests



# Large Rosewood Office Suite

### \$350 AN HOUR WITH ONE HOUR MINIMUM OR A ONE DAY RATE OF \$2,500

#### **INCLUSIVE AMENITIES:**

- 65" LED Smart TV (HDMI and VGA accessible)
  - Microsoft Office Licenses
    - Internet Access
- Macbook Mini and Microsoft devices included
  - Unlimited Black and White Printing
  - Phone with Conference Calling Capabilities
- Conference Table that can Seat 14-16 Guests
- Additional chairs may be added upon request



To book an office suite or for additional inquiries, including equipment options of all Rosewood Suites, please contact the ARIA Business Center at 702.590.9750 or send an email to <a href="mailto:bsc@aria.com">bsc@aria.com</a>.

## Services

#### **COPY SERVICES**

Copies include reducing, enlarging, collating and stapling.

• Black and White	\$ .25 per page
• Color	\$3.25 per page
• Card Stock	\$ .15 per page
Colored Plain Paper	\$ .15 per page

#### **EMAIL OR USB PRINTOUTS**

Guests can email their documents to <u>bsc@aria.com</u>.

Black and White	\$1 per page
• Color	\$3.25 per page

#### **FACSIMILE SERVICES**

For faxes to a registered hotel guest, include the guest's full name and number of pages sent.

Business Service Center Fax Number: 702.590.7112

• Incoming	\$2 per page
------------	--------------

\$1 per page after 10 pages

• Outgoing Domestic \$8 first page

\$3 each additional page

• Outgoing International \$14 first page

\$3 each additional page

#### SCANNING

\$15 first 15 pages \$1 each additional page

#### **EQUIPMENT RENTALS**

Personal computers, monitors, printers, copiers and radios. All rentals require at least 48-hour advance notification and are available at daily and weekly rates.

### SUPPLIES/SERVICES

Office supplies and cables (prices upon request). Print your complimentary boarding pass. A notary public is available complimentary. Call for availability.

For pricing and additional inquiries, please contact the Business Center at 702.590.9750 or send an email to <u>bsc@aria.com</u>. Someone will respond to your print job request momentarily, or if after hours, by 7:30 a.m.

# Shipping

#### HANDLING CHARGES

Please be advised that there is a handling charge for the packages based on weight. The handling charge includes receiving, processing and storing of your packages, as well as ensuring the delivery of the packages to you. The handling fees are listed below.

Weight	Price
• 0 - 1 lb. (Letter)	\$6
• 2 – 15 lbs.	\$10
• 16 – 30 lbs.	\$15
• 31 – 50 lbs.	\$20
• 51 – 80 lbs.	\$40
• 81 – 100 lbs.	\$60
• 101 – 150 lbs.	\$80
• 151 lbs. or more	\$80 per 100 lbs.
	rounded to the nearest 100 (i.e. 151 lbs. = \$160)

#### SHIPPING SERVICES

Available carriers include FedEx, UPS and domestic USPS:

- Next Day Priority (8:30 a.m.)
- Next Day Standard (10:30 a.m.)
- Next Day Saver (3:00 p.m.)
- 2<sup>nd</sup> Day Service
- Ground
- International (except USPS) Saturday Pick-Up or Delivery (additional fees apply)

Deadline for ALL outgoing shipments is 2:00 p.m. Monday – Friday. Saturday pick-up must be requested in advance.

#### USPS

Any U.S. mail will be metered and sent out at Noon. Monday – Friday.

#### FREIGHT SHIPMENT

Guests must provide a Bill of Lading and schedule the pick-up during business hours.

#### **STORAGE FEES:**

For guests that need to store boxes, crates, pallets, etc. during their stay or event, the Business Services Center can provide the convenience of storing their items for \$100 per item per day.



## Laptop and Tablet Rentals

#### **LAPTOPS**

- Dell Latitude 14.1"
- Macbook Pro 15.4"
- Microsoft Office Licenses 2016
- Laptop Locks

#### **SURFACE PRO**

- Surface Pro
- Microsoft Office Licenses 2016
- Surface Pro Keyboards

#### **iPAD**

• iPad Air

For pricing and additional inquiries, please contact the Business Center at 702.590.9750 or send an email to <u>bsc@aria.com</u>.

There will be an additional set up charge. See Terms & Conditions of Rental Invoice.

## Printer and Copier Rentals

#### **BLACK AND WHITE PRINTER**

• High-Speed Black and White Laserjet 400 M401n

First 500 pages included. After 500 pages, there will be an additional charge per page.

#### **COLOR PRINTER**

• HP Color LaserJet 400 M451dn

First 500 pages included. After 500 pages, there will be an additional charge per page.

#### **BLACK AND WHITE COPIER**

• Full-Size Black and White Copier. Print/Copy. Collate/Duplex First 5,000 pages included. After 5,000 pages, there will be an additional charge per page.

#### **COLOR COPIER**

• Full-Size Color. Print/Copy. Collate/Duplex

First 2,500 pages included. After 2,500 pages, there will be an additional charge per page.

For pricing and additional inquiries, please contact the Business Center at 702.590.9750 or send an email to <u>bsc@aria.com</u>.

There will be an additional set up charge. See Terms & Conditions of Rental Invoice.





### Miscellaneous

#### SHREDDER BIN RENTAL

### Phone and Radio Rentals

#### **VERIZON RADIOS**

- Verizon Push-to-Talk Includes battery, belt clip and charger.
- Bluetooth Ear Piece
- Base Replacement Portable Chargers

#### LOST PROTECTION COVERAGE (For Walkie-Talkies and Radios Only)

• Lost Protection Coverage reduces the replacement costs considerably for lost radios and walkie-talkies.

For pricing and additional inquiries, please contact the Business Center at 702.590.9750 or send an email to <u>bsc@aria.com</u>.

There will be an additional set up charge. See Terms & Conditions of Rental Invoice.